



## Manager of Internal Audit

Do you want to join a team that values Service, Collaboration and Excellence?

Do you want to work with an organization that is committed to serving its customers and community by providing clean, reliable, and affordable energy to Long Island and the Rockaways?

Is being part of a value-driven organization important to you?

**If yes, please check us out!**

We are a team of motivated, engaged and exceptionally talented self-starters, willing to roll up our sleeves and do what is necessary to get the job done. If you are interested in joining this dynamic team and have a passion to learn, develop and want your experience to make an immediate impact, please apply.

### What We Offer

We offer an environment of continuous development and growth. LIPA offers a thriving company culture, exceptional colleagues, and great benefits. Our benefit package includes:

- ❖ Hybrid work and flexible hours
- ❖ Medical insurance
- ❖ Dental and vision insurance at no cost to employee
- ❖ Paid holidays and generous leave time
- ❖ Professional development opportunities
- ❖ Educational assistance opportunities
- ❖ Multiple retirement plan options with company contribution
- ❖ Short-term and long-term disability coverage
- ❖ Flexible spending account
- ❖ Life Insurance
- ❖ 529 College Savings Program
- ❖ \$300 Wellness Reimbursement

### What We Need

- ❖ Bachelor's Degree in Accounting or related field, and a minimum of 10+ years of related experience to successfully perform the job duties and responsibilities
- ❖ Certified Internal Auditor or Certified Public Accountant
- ❖ Advanced knowledge of and skill in applying internal auditing and accounting principles and practices, management principles, and business acumen
- ❖ Strong analytical, organizational, writing and oral presentation skills, and excellent management ability, prioritization skills, judgement, and problem-solving abilities
- ❖ Communicate effectively verbally and in writing as appropriate for the needs of the audience
- ❖ Use logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems
- ❖ Self-starter with ability to use independent judgment while maintaining a collaborative relationship with others
- ❖ Advanced skills with Audit Management software and Microsoft Office 365 required

#### LIPA's Corporate Values

**Service:** In all our actions, we serve our customers, community and the environment.

**Collaboration:** We leverage the abilities of our colleagues and stakeholders to benefit our customers.

**Excellence:** We build on our successes, celebrate our wins, and learn from our mistakes.

## What You'll Do At LIPA

The Manager of Internal Audit is responsible for leading audit projects through all aspects of the audit cycle to achieve successful completion of the Internal Audit Plan. This individual is responsible for identifying opportunities to strengthen the internal control environment and mitigate risks. This position reports directly to and works under the supervision of the Director of Audit Services.

Other Essential Job Functions include:

- Assisting audit leadership in the development of the audit plan and risk assessment to ensure relevant and timely evaluation of governance, risk management and control processes, and contributing to the development of the audit schedule.
- Ensuring that audits are risk-based, completed in accordance with the standards of the Institute of Internal Auditors, and achieves the audit objectives.
  - Evaluating and documenting the internal control structure through performance of interviews with Management, reviewing documentation, composing narratives and flowcharts, and preparing workpapers to support work performed.
  - Responsibility for identifying and documenting audit issues and recommendations using independent judgement concerning areas being reviewed.
  - Communicating results of audit and consulting reviews via written reports and oral presentations to management.
  - Representing Internal Audit on organizational project teams and at management meetings.
  - Identifying improvement opportunities, cost savings and efficiencies throughout the organization.
  - Pursuing professional development opportunities, including internal and external training and professional association memberships, and sharing information gained with co-workers.
  - Establishing effective business relationships within the organization and assisting management in the understanding and adaptation of internal control principles.
  - Designing analytics of business transactions and financial data to enhance the function's on-going risk assessment and continuous monitoring.
- Performing supervisory responsibilities over staff and senior level auditors.
  - Performing workpaper reviews and developing review notes for staff and senior audit associates.
  - Providing management and oversight for assigned audit associates.

Salary Range: \$135,000 - \$155,000

LIPA is an equal opportunity employer.

Applying: Interested parties should submit their cover letter and resume to Barbara Ann Dillon, Director of Human Resources and Administration, at [2023ManagerofInternalAudit@lipower.org](mailto:2023ManagerofInternalAudit@lipower.org)

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