

Broome County is seeking an experienced Comptroller to head the Department of Audit and Control, which consists of five operating units: Internal Audit; Accounts Payable; Accounting; Weights & Measures and Assigned Counsel.

Broome County is organized as an executive form of government with a 15-member legislature. The Comptroller, who serves as the County's Chief Accounting and Auditing Officer, is appointed to a four-year term by the County Legislature.

Broome County has a rigorous and professional internal audit program. The unit is staffed by two certified professionals. The Comptroller directs all aspects of the program, including risk assessment, audit planning, development, supervision and reporting.

The Accounting Unit is responsible for the independent reconciliation of all of the County's 58 bank accounts.

The Accounts Payable Unit is tasked with auditing and approving for disbursement all County payables, which averages 600-800 instruments per week.

Weights & Measures is responsible for the annual inspection and testing of all commercially used weighing and measuring devices. This includes everything from pharmacy scales to tractor trailer sized platform scales and everything in between, along with gas pumps, fuel trucks, etc.

Our Assigned Counsel Unit is responsible for administering the delivery of legal services to indigent clients in family court and for paying all of the bills for indigent services provided in both family court and criminal court.

To be considered for appointment, a candidate is required to have a four-year degree in accounting and at least four years of experience in responsible accounting or auditing work. Certification as a CIA or CPA preferred. Proficient knowledge of GAAP, government accounting and auditing standards, quantitative methods, risk assessment and management principles and practices is required.

Please reply to: Alex J. McLaughlin, Broome County Comptroller

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AA/EEO/ADA Employer