

Curriculum Description

FOUNDATIONS ACCOUNTING & FINANCIAL REPORTING

This workshop introduces governmental accounting concepts and the various types of financial reporting produced in the public sector.

FOUNDATIONS BUDGETING

This program provides a high-level overview of public sector budgeting. Topics covered include the essential purposes of a budget, the various budgeting methods utilized in the public sector and the importance of having a sound budgeting process from inception to approval and monitoring.

FOUNDATIONS CASH MANAGEMENT

Introduces public sector cash management concepts to those new to government finance and finance officers looking to improve their understanding of this critical function.

FOUNDATIONS INTERNAL CONTROL

This on-demand webinar covers basic public sector internal control elements and applications.

ADVANCED ACCOUNTING

Explores in detail a variety of complex government accounting functions including capital asset accounting, the proper use of specialized public-sector accounting classifications and creating the State-required Annual Update Document (AUD) .

ADVANCED BUDGETING (BEST PRACTICES)

Numerous budgeting strategies, from determining the appropriate amount of unrestricted fund balance to have in the General Fund to achieving a structurally balanced budget, are introduced, explored and debated.

ADVANCED CASH MANAGEMENT (BEST PRACTICES)

Investment strategies, managing bank relationships and working with an active cash flow spread model are all incorporated into this fast-paced program.

ADVANCED DEBT MANAGEMENT

The process of undertaking a public sector debt issuance, from initial concept to issuance and post-issuance compliance, is explored in detail.

ADVANCED FINANCIAL REPORTING

Explore the various types of financial statements, their components and how to create a Comprehensive Annual Financial Report (CAFR). Participants also learn how to convert a basic financial statement to the GASB 34 reporting model.

ADVANCED INTERNAL CONTROL (BEST PRACTICES)

This on-demand webinar covers a broad spectrum of high and low-tech internal control practices, strategies, products and services available to minimize the risks to public sector financial systems.

NEW YORK GOVERNMENT FINANCE OFFICERS' ASSOCIATION, INC.



Government
Finance
Institute



For a well-rounded working knowledge of the core areas of government finance.

The Government Finance Institute is a professional development program of NYGFOA.

THIS PROGRAM HAS BEEN ENDORSED BY THE ROCKEFELLER COLLEGE OF PUBLIC AFFAIRS AND POLICY, UNIVERSITY AT ALBANY.

What is the GFI Program?

The Government Finance Institute (GFI) is a comprehensive, two-level professional development program providing a series of in-depth workshops and forums at both a foundation (basic) and advanced level. The program was created by some of NYGFOA's most experienced government finance professionals from both the public and private sectors, and offers a unique opportunity to gain a well-rounded working knowledge of the core areas of government finance at a cost-conscious price.

The GFI Program is open to both NYGFOA members and non-members. GFI is also open to interested individuals from the private sector who desire to improve their overall understanding of their clients' world.

GFI Enrollees who complete the requirements of each level will be formally recognized for their commitment to professional excellence. Each graduate will receive a **Certificate of Professional Development** (for each level completed) and recognition at the NYGFOA Annual Conference during the annual graduation ceremony. For those who cannot attend the Annual Conference, the certificate presentation can be made at a regional event of the graduates' choosing. Graduates may also opt for acknowledgment of their completion to be disseminated to desired media outlets and/or supervisors

Enrollment Form

To enroll*, complete the form below and mail it along with a \$50 one time non-refundable enrollment fee to the NYGFOA office. To pay by credit card call the NYGFOA office at 518-465-1512.

NAME			
TITLE		ENTITY	
ADDRESS	CITY	STATE	ZIP CODE
PHONE	EMAIL		
YEARS OF EXPERIENCE AS A GOVERNMENT FINANCE PROFESSIONAL AND EDUCATIONAL BACKGROUND			

*Individuals may attend GFI courses a la carte without being enrolled in the program; however non-enrolled individuals will not be recognized for their accomplishments if all required coursework is completed. Non-enrolled individuals who wish to enroll after attending a course(s) must contact the NYGFOA office for a review. 518-465-1512.

Program Structure

FOUNDATIONS LEVEL

This program is designed for:

- Individuals (public or private sector) who are new to government finance
- Individuals interested in learning about core functional areas of government finance
- Individuals seeking to refresh their understanding of the fundamentals
- Individuals wishing to demonstrate their commitment to professional excellence

To complete the Foundations Level you must complete the requirements within 3 years of program matriculation.

Foundations Requirements

- Accounting & Financial Reporting (12 CPE)
- Budgeting (4 CPE)
- Cash Management (4 CPE)
- Internal Control On Demand Webinar (3 CPE)
- 9 GFI elective credits

Foundations Electives

The **9** required elective credits can be earned by choosing from a number of sessions (based on a minimum 50 minute program) which are offered through various ongoing educational programs conducted by NYGFOA, including the Annual Conference, regional training seminars, and webinars.

ADVANCED LEVEL

This program is designed for:

- Individuals (public or private sector) who have completed the Foundations Level
- Individuals who are seeking continuous learning challenges
- Individuals interested in exploring other functions of government finance not directly related to their daily responsibilities

To enter the Advanced Level, participants must have successfully completed the Foundations Level.

To complete the Advanced Level you must complete the requirements within 3 years of program matriculation.

Advanced Requirements

- Accounting (7.5 CPE)
- Financial Reporting (7.5 CPE)
- Debt Management (7 CPE)
- Cash Management Best Practices (4 CPE)
- Budgeting Best Practices (4 CPE)
- Internal Control (Best Practices) On Demand Webinar (3 CPE)
- Ethics (CPE based on NYSED regulations)
- 12 GFI elective credits

Advanced Electives

The **12** required elective credits can be earned by choosing from a number of sessions (based on a minimum 50 minute program) which are offered through various ongoing educational programs conducted by NYGFOA, including the Annual Conference, regional training seminars, and webinars.